



Department of Livestock Services (DLS)

User Manual

Of

No Objection Certificate for Import of Non-Domestic Animal

&

No Objection Certificate for Import of Veterinary Equipment

&

No Objection Certificate for Import of Animal Origin Products

31st May 2025

Submitted by:

Dream71 Bangladesh Ltd.

House 16, Level 5, Block A, Main Road, Bashundhara R/A, URL: www.dream71.com

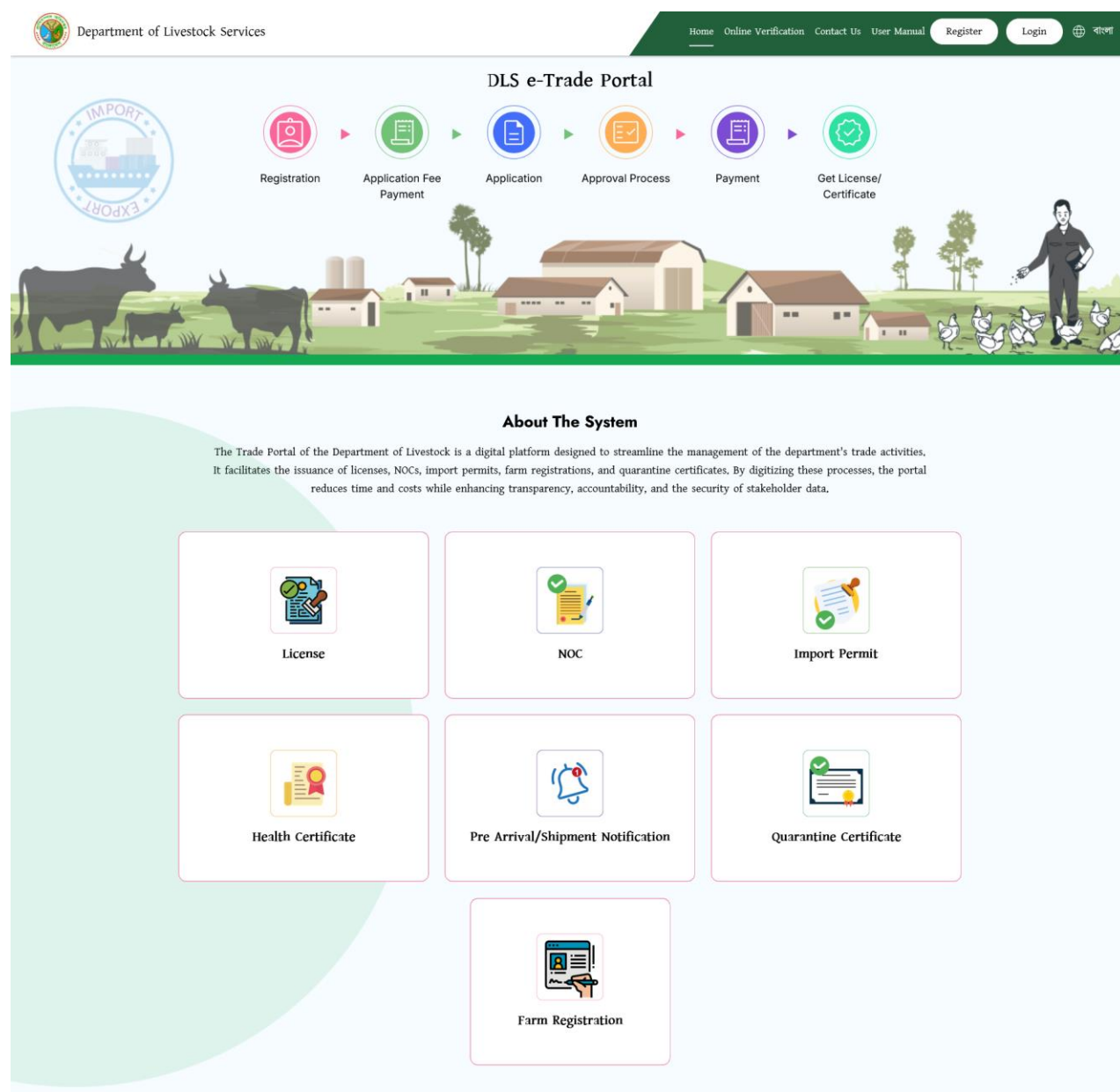
Table of Contents

System Home Page	3
Applicant Panel.....	7
Registration and Login	7
Profile	9
NOC for Import of Non-Domestic Animal Application Process	12
NOC for Import of Veterinary Equipment Application Process	19
NOC for Import of Animal Origin Product Application Process	28
Incomplete Answering Process	35
All NOC Menu	36
Amendment Process	38
Time Extension Process.....	39
Pre-Arrival Notification Process	43
Quarantine Application Process.....	44

System Home Page

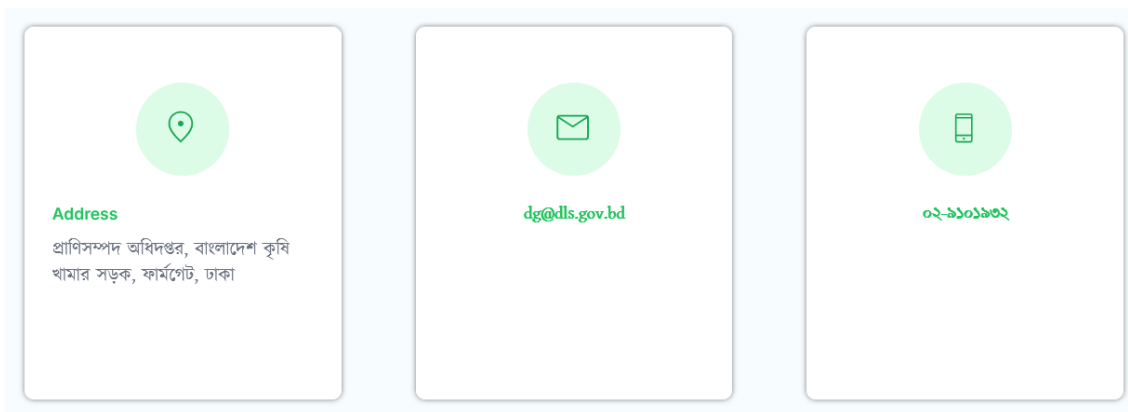
How can a user join the DLS platform?

To access the DLS e-Trade Portal, users need an internet-connected device and a web browser. Begin by entering the URL <http://etrade.dls.gov.bd/> into the browser's address bar and pressing **Enter**. This will display the system's homepage, as illustrated in the figure below.

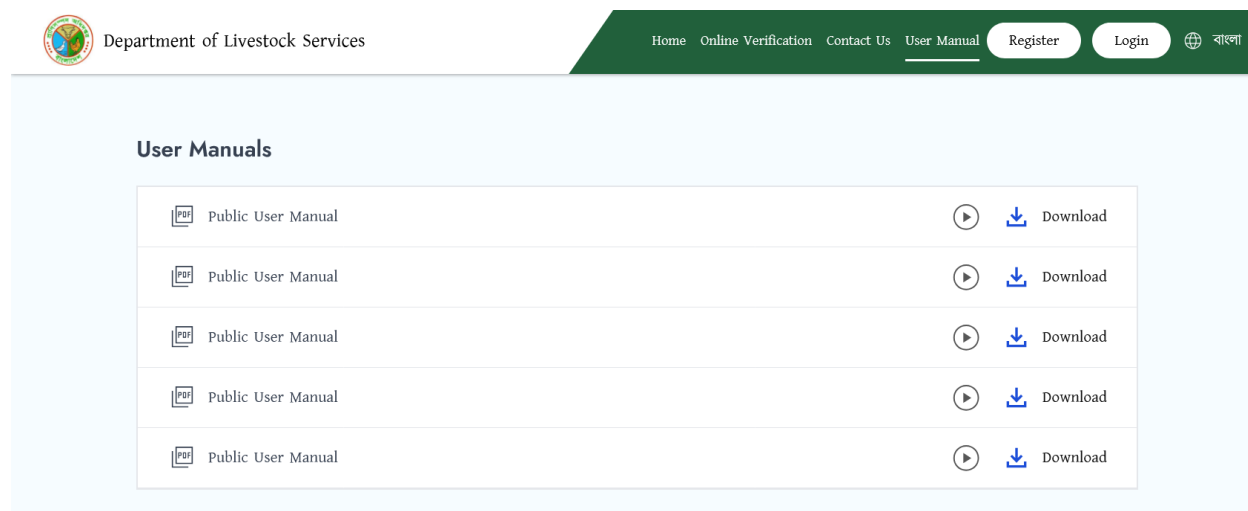


When users access the portal, they are greeted with the homepage, which serves as the main interface for navigation. At the top of the page, a user-friendly navigation menu provides quick access to essential features:

- **Home:** Redirects users to the homepage.
- **Online Verification:** Facilitates the verification of documents.
- **Contact Us:** Offers support and addresses user inquiries.



- **User Manual:** Provides a comprehensive guide on utilizing the portal's features.

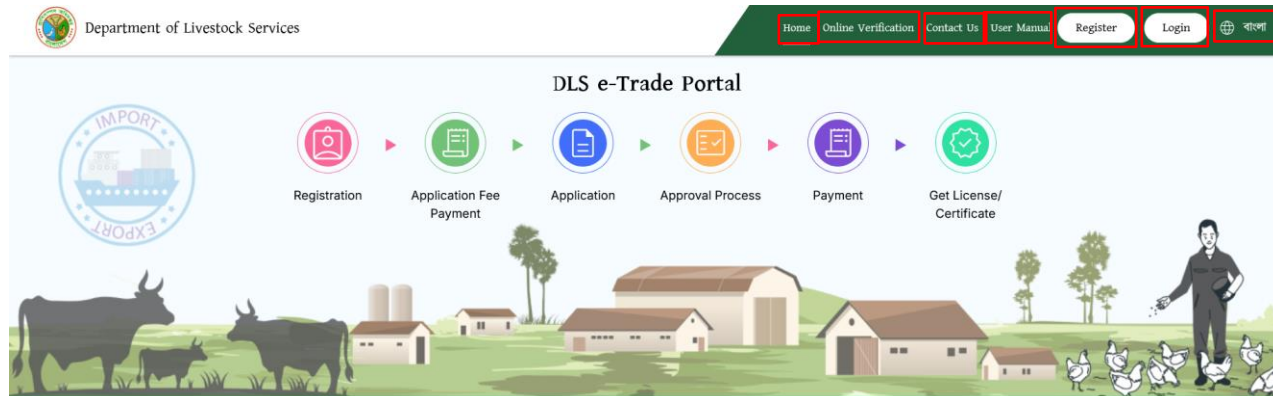


This intuitive menu design ensures that users can efficiently navigate to the most important sections of the portal.

The homepage contains two key action buttons:

- **Register:** Redirects new users to the account creation page.
- **Login:** Opens the login page for existing users.

A **language selector** in the top-right corner allows users to switch between **Bangla** and **English**.



The **"About The System"** section on the homepage provides a brief overview of the purpose and benefits of the system. It explains how the platform simplifies access to various services, streamlines processes, and supports users in obtaining NOCs and certificates efficiently. This section also features seven cards representing key categories and services:

- License
- NOC
- Import Permit
- Health Certificate
- Pre Arrival/Shipment Notification
- Quarantine Certificate
- Farm Registration

Each card is clickable. Clicking a card displays detailed information about the corresponding service or category, helping users easily understand and navigate the available options.

About The System

The Trade Portal of the Department of Livestock is a digital platform designed to streamline the management of the department's trade activities. It facilitates the issuance of licenses, NOCs, import permits, farm registrations, and quarantine certificates. By digitizing these processes, the portal reduces time and costs while enhancing transparency, accountability, and the security of stakeholder data.



License



NOC



Import Permit



Health Certificate



Pre Arrival/Shipment Notification



Quarantine Certificate



Farm Registration

Applicant Panel

Registration and Login

How can a user register and login to the system?

Registration

☒ Company ☐ Person ☐ Govt./Semi-Govt./Autonomous Organization

Company Name * Crown Agro Ltd.	Mobile * 01316759345
Owner's Email * cal@gmail.com	Owner's NID * 9765645686
Password * ●●●●●●●●	Confirm Password * ●●●●●●●●
U S Z c B	Verification code * USZcB

[Register](#)

Already Registered?

[Login](#)

To register, click the **Register** button on the homepage. This opens the registration page, where users can complete the process by filling in all required fields such as **Company Name**, **Mobile no**, **Email**, **NID**, **Password** and **Verification code**.

It is important to use a mobile number that is always accessible to the applicant, as an OTP will be sent to this number. Additionally, this number will be used for sending other relevant information in the future.

OTP Verification

After completing the registration, an OTP will be sent to the applicant's mobile number or email from DLS. The applicant must enter the OTP correctly in the designated field on the **Verify OTP** page.

If the OTP is not received, click the **Resend OTP** button after waiting for 2 minutes and 30 seconds.

OTP

Time remaining: 0:16

Once registration is complete, the user can log in using their email address/mobile no. and password.


Department of Livestock Services

[Home](#)
[Online Verification](#)
[Contact Us](#)
[User Manual](#)
[Register](#)
[Login](#)
[English](#)

Login

Email/Mobile *

Password *

[Forgot Password ?](#)

[Don't Have An Account?](#)

[Register](#)

Login

Profile Update After Login

Upon successful login, a message will prompt the user to **"Please Update Your Profile & Create Factory/Warehouse Profile First."** It is enough to proceed with only updating the profile if the applicant does not have a factory or warehouse.


Department of Livestock Services

[English](#)

Crown Agro Ltd. Company

Dashboard

[Profile](#)

[Factory/Warehouse Profile](#)

Please Update Your Profile & Create Factory/ warehouse Profile First.

Profile

Can a user update his/her profile after logging into the system?

User can update the profile information by going to the profile section from the left side menu of the system.

Dashboard
Profile

Crown Agro Ltd

Owner Information

Owner's Name (English) *

Owner's Name (Bangla) *

Owner's Address (English) *

Owner's Address (Bangla) *

NID *
9766437665

Upload NID Attachment *
Browse... No file selected.
(File size should not exceed 5 MB.)

Owner's Picture *
Browse... No file selected.
(File size should not exceed 5 MB.)

Owner's Signature *
Browse... No file selected.
(File size should not exceed 5 MB.)

☒ Father
☐ Spouse

Father's Name *

Mother's Name *

Company Information

Business Type
☐ None
☐ Importer
☐ Exporter
☐ Both

Type of Organization *

Type of Organization

Organization Name *

Crown Agro Ltd

Organization Name (Bangla) *

Mobile *
01316901501

Email *
cal@gmail.com

Contact Person Information

Contact Person Name *

Contact Person Mobile *

Contact Person NID

Contact Person NID Attachment
Browse... No file selected.
(File size should not exceed 5 MB.)

Contact Person Address

Contact Person Email *

Address

Office Address *

Division *
Division

District *
District

Upazila/Thana *
Upazila/Thana

Document *

ERC Number

ERC Expiry Date

mm / dd / yyyy

ERC Upload

Browse... No file selected.

(File size should not exceed 5 MB.)

IRC Number

IRC Expiry Date

mm / dd / yyyy

IRC Upload

Browse... No file selected.

(File size should not exceed 5 MB.)

Trade License *

Trade License Expiry Date *

mm / dd / yyyy

Trade License Upload *

Browse... No file selected.

(File size should not exceed 5 MB.)

Tax Identification Number (TIN) *

TIN Attachment *

Browse... No file selected.

(File size should not exceed 5 MB.)

Business Identification Number (BIN) *

BIN Attachment *

Browse... No file selected.

(File size should not exceed 5 MB.)

Update

During profile management, the information provided by the user at the time of registration is automatically pre-filled in the profile page. In addition, the applicant is required to fill in other necessary fields, such as **Owner's Name (English)**, **Owner's Name (Bangla)**, **Owner's Address (English)**, **Owner's Address (Bangla)**, **NID**, **Father/Spouse's Name**, **Mother's Name**, **Organization's Name (Bangla)**, **Contact Person's Name**, **Contact Person's Mobile**, **Contact Person's NID**, **Contact Person's Address**, **Contact Person's Email**, **Office Address**, **ERC Number**, **IRC Number**, **Trade NOC Number**, **Tax Identification Number (TIN)**, and **Business Identification Number (BIN)**. The applicant must also upload mandatory attachments, including **Owner's Picture**, **NID**, **Owner's Signature**, **Contact Person's NID**, **ERC**, **IRC**, **Trade NOC**, **TIN**, and **BIN**. Furthermore, the applicant must select the **Type of Organization**, **Division**, **District**, and **Upazila** from the respective dropdown menus. All fields marked with a red asterisk (*) are mandatory. Once all required information is entered, the applicant can click on the **Update** button to save the changes. If needed, the applicant can revisit the profile and make modifications by clicking on the **Edit** button located at the top-right corner of the profile page.

Applicant Dashboard

How does an applicant apply for an **NOC for Import of Non-Domestic Animal/ Animal Origin Products/ Veterinary Equipment**?

To apply for an **NOC**, the applicant needs to click on the NOC menu, which directs him/her to the page for creating a new application. The applicant can access the NOC application page through both the **Dashboard** and the **sidebar menu**.

The screenshot shows the Applicant Dashboard for the Department of Livestock Services. The sidebar on the left contains a menu with options: Profile, Factory/Warehouse Profile, License, Import Plan, NOCs (highlighted with a red box), Import Permit, Farm Registration, Usage Report, and Health Certificate. The main dashboard area displays five buttons: License, NOC (highlighted with a red box), Import Permit, Farm Registration, and Health Certificate. The top header includes the Department of Livestock Services logo, a notification bell with 588 alerts, a language selector (বাংলা), and the user profile for Crown Agro Ltd 1 Company.

Adding a New Application

To add a new application, the applicant must click on the **New Application** button.

The screenshot shows the 'All NOC Applications' page. The sidebar on the left has the 'Applications' link under the 'NOCs' category highlighted with a red box. The main dashboard area displays three summary cards: Submit (95), Processing (64), and Reject (5). A green button labeled 'New Application' with a plus sign is highlighted with a red box. Below these cards is a table listing applications.

SL No	Title	Factory/ Warehouse/ Farm Name	Import Type	Date	Status	Action
1	No Objection Certificate for Pet Animal Companion	N/A			Draft	Resume View
2	No Objection Certificate for Pet Animal Companion	N/A			Draft	Resume View
3	No Objection Certificate for Pet Animal Companion	N/A			Draft	Resume View

NOC for Import of Non-Domestic Animal Application Process

Select NOC Type

To start an application, an applicant needs to navigate to the "Application for NOC" section. Within this section, they will find a dropdown menu labeled "Select NOC Type". From this menu, the customer should select "No Objection Certificate for Import of Non-Domestic Animal" to proceed with their application.

↑ Dashboard ▶ Application for No Objection Certificate (NOC)

Application for No Objection Certificate (NOC)

Select NOC Type *

No Objection Certificate for Import of Non-Domestic Animal

▼

Next >

Phase 1: Applicant Information

No Objection Certificate for Import of Non-Domestic Animal

1 Applicant Information 2 Import Information 3 Documents

Owner Information

Applicant Name * Safina Hamid		Applicant Name (Bangla) * সাফিনা হামিদ
Email * cal@gmail.com	Mobile Number * 01316901501	Applicant NID * 9766437665
Applicant Address * Uttara, Dhaka		
Applicant Address (English) * উত্তরা, ঢাকা		

Organization Information

Organization Name * Crown Agro Ltd 1		Organization Name (Bangla) * ক্রাউন আগ্রো লিমিটেড
Contact Person Name * Rakibul Islam	Contact Person Mobile * 01852525452	Contact Person Email * jolil@gmail.com
Division * Dhaka	District * Dhaka	Upazila * Kotwali
Farm Address * Kotwali, Dhaka		
Farm Address (Bangla) * কোতোয়ালি, ঢাকা		

[Save and Next >](#)

Phase 1 is auto filled with all the information that is already provided in Profile

Phase 2: Import Information

1 Applicant Information 2 Import Information 3 Documents

Exporter's Information

Exporter's Name * Exporter's Name Required	Exporter's Email (For Verification) *	Exporter's Mobile
Port of Loading *	Port of Discharge * Select Port	Registration Number of Exporter Issued by Authority of Exporting Country
Country of Exporter * Select Country	Exporter's Address *	

Step 1

PI/CI Information

Country of Origin *

Select Country ▼

PI/CI No *

PI/CI Date *

mm / dd / yyyy

Objective

Capacity

Product List

NO	SCIENTIFIC NAME	COMMON NAME	QUANTITY	CITES STATUS	TAG NUMBER	COLOR	GENDER	DATE OF BIRTH	ATTACHMENT
< >									

+ Add More

Step 2

Animal Description



Scientific Name *

Common Name *

Quantity *

CITES Status *

Color *

Tag Number *

Date of Birth *

mm / dd / yyyy

Gender

Additional Document (If Necessary)

Browse...

No file selected.

< Cancel

Add

Step 3

Here's a step-by-step process for completing the "Import Information" section:

Step 1: Fill in Exporter's Information

- Enter the "Exporter's Name", "Exporter's Email (For Verification)", and "Exporter's Mobile" number.
- Specify the "Port of Loading" and select the "Port of Discharge" from the dropdown.
- Provide the "Registration Number of Exporter Issued by Authority of Exporting Country".
- Select the "Country of Exporter" and enter the "Exporter's Address".

Step 2: Provide PI/CI Information

- Select the "Country of Origin" from the dropdown.
- Enter the "PI/CI No" and the "PI/CI Date".
- Provide the "Objective" and the "Capacity".

Step 3: Add Products to the List

- To add items, click the "+ Add More" button.
- A pop-up window titled "Add New Product" will appear.
- In this window, enter the "Scientific Name" and the "Common Name" of the product, the total "Quantity", "CITES Status", "Color", "Tag Number", "Date of Birth" and "Gender".
- If necessary, you can attach an "Additional Document" by clicking "Choose File".
- Click "Add" to include the product in the list. Repeat for each product.

Step 4: Save and Proceed

- Once all sections are complete and products are added, click the "Save and Next" button to proceed to the next stage of the application.

Phase 3: Documents

To complete the application, the customer must upload all "Required Documents". Please note: "The file must be in pdf, jpg, jpeg, png format. Maximum file size 2.5 megabytes." For each required document (e.g., "PI Attachment", "Work Order Attachment", etc.), click the "Upload" button next to its description. Tin/Bin Attachment, Trade License Attachment are auto attached from the profile. Once all necessary documents are uploaded, click "Next" to finalize this step.

No Objection Certificate for Import of Non-Domestic Animal



Applicant Information



Import Information



Documents

Note: The file must be in .pdf, .jpg, .jpeg, .png format. Maximum file size 2.5 megabytes.

Required Documents

1. PI Attachment

Upload

4. Work Order Attachment

Upload

2. TIN/Bin Attachment

Upload

Attached

5. Additional Attachment

Upload

3. Trade License Attachment

Upload

Attached

< Previous

Next >

Application Preview

The user's application preview is available.

Application Details

Type	:	No Objection Certificate for Import of Non-Domestic Animal
Applicant's Name	:	Safina Hamid
Applicant Mobile	:	01316901501
Applicant Email	:	cal@gmail.com
Applicant Address	:	Uttara, Dhaka
Applicant Address (Bangla)	:	উত্তরা, ঢাকা
Applicant NID	:	9766437665
Organization Name (Bangla)	:	ক্রাউন আগো লিমিটেড

Address	:	Kotwali, Dhaka
Address (Bangla)	:	কোতোয়ালি, ঢাকা
Division	:	Dhaka
District	:	Dhaka
Upazila	:	Kotwali
Contact Person Name	:	Rakibul Islam
Contact Person Email	:	jolil@gmail.com
Contact Person Mobile	:	01852525452
Exporter's Name	:	Pamela Alston
Exporter's Email	:	1001161@daffodil.ac
Exporter's Mobile Number	:	01889118898
Exporter Address	:	123 olo, nj
Port of Loading	:	
Port of Discharge	:	2
Exporter Reg. No	:	Bangladesh
Product Country Of Origin	:	24
Product PI/CI No	:	3216598
PI/CI Date	:	2025-07-15
Country of Exporter	:	24
Objective	:	Cupiditate repellend
Capacity	:	500ton
PI Attachment	:	
Work Order Attachment	:	
Trade License	:	Attachment
TIN Attachment	:	Attachment
BIN Attachment	:	Attachment
Additional Attachment	:	

Serial No.	Scientific Name	Common Name	Quantity	Cites Status	Tag Number	Color	Date Of Birth	Gender
1	Jayne Torres	Hector Munoz	384	Sit porro quos adip	965	black	2025-02-25	male
2	Duncan Short	Fallon Gallegos	384	Sit porro quos adip	418	black	2025-04-01	male



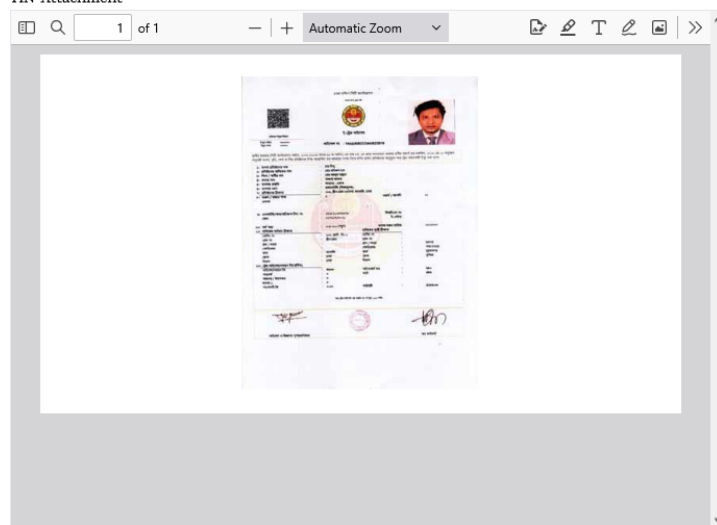
Image

Signature

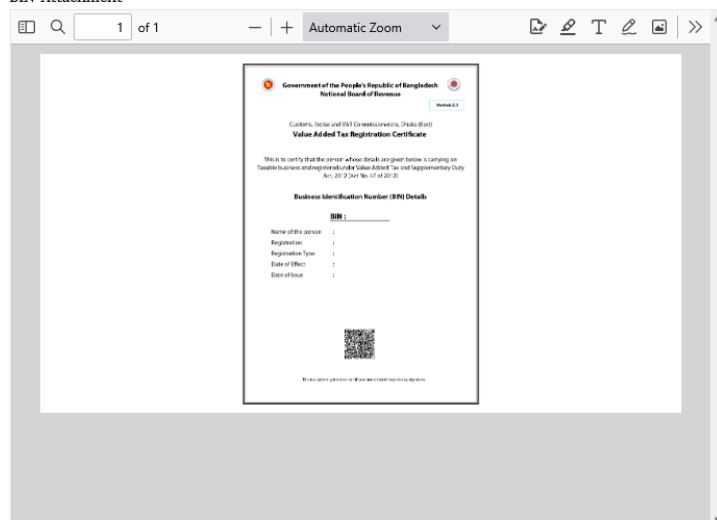
Trade License



TIN Attachment



BIN Attachment



Final Submission

After entering accurate information in all three phases, the applicant can check the checkbox and click the **Submit** button to complete the application process. The status in the application table will update to **Submitted**. The user can view their application by clicking the **View** button.

Application Submitted View Button

To view the details of a submitted application, the customer can locate the desired application in the list and then click the **"View"** button located in the **"Action"** column for that specific entry.

Dashboard ▸ All NOC Applications

Submit
95

Processing
64

Reject
5

+
New Application

SL No	Title	Factory/ Warehouse/ Farm Name	Import Type	Date	Status	Action
1	No Objection Certificate for Import of Non-Domestic Animal	N/A		31-05-2025	Submitted	View

NOC for Import of Veterinary Equipment Application Process

Select NOC Type

To start an application, an applicant needs to navigate to the **"Application for NOC"** section. Within this section, they will find a dropdown menu labeled **"Select NOC Type"**. From this menu, the customer should select **"No Objection Certificate for Import of Veterinary Equipment"** to proceed with their application.

Application for No Objection Certificate (NOC)

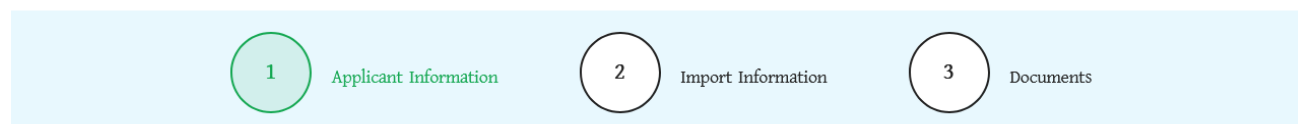
Select NOC Type *
No Objection Certificate for Import of Veterinary Equipment



Phase 1: Applicant Information

Phase 1 is auto filled with all the information that is already provided in Profile.

No Objection Certificate for Import of Veterinary Equipment



Owner Information

Applicant Name * Safina Hamid		Applicant Name (Bangla) * সাবিনা হামিদ	
Email * cal@gmail.com	Mobile Number * 01316901501	Applicant NID * 9766437665	
Applicant Address * Uttara, Dhaka			
Applicant Address (English) * উত্তরা, ঢাকা			

Organization Information

Organization Name *

Crown Agro Ltd 1

Organization Name (Bangla) *

ক্রাউন আগ্রো লিমিটেড

Contact Person Name *

Rakibul Islam

Contact Person Mobile *

01852525452

Contact Person Email *

jolil@gmail.com

Division *

Dhaka

District *

Dhaka

Upazila *

Kotwali

Farm Address *

Kotwali, Dhaka

Farm Address (Bangla) *

কোতোয়ালি, ঢাকা

Save and Next >

Phase 2: Import Information

1

Applicant Information

2

Import Information

3

Documents

Exporter's Information

Exporter's Name *

Exporter's Email (For Verification) *

Exporter's Mobile

Port of Loading *

Port of Discharge *

Select Port

Registration Number of Exporter Issued by Authority of Exporting Country

Country of Exporter *

Select Country

Exporter's Address *

Step 1

PI/CI Information

Country of Origin *

PI/CI No *

PI/CI Date *

Select Country ▼

mm / dd / yyyy

Objective

Capacity

Product List

NO	ITEM DESCRIPTION	REFERENCE NO/CODE NO	QUANTITY	ATTACHMENT
<				

+ Add More

Step 2

Item Description



Item Description *

Reference No/Code No *

Quantity *

Additional Document (If Necessary)

Browse...

No file selected.

< Cancel

 Add

Step 3

Here's a step-by-step process for completing the "Import Information" section:

Step 1: Fill in Exporter's Information

- Enter the "Exporter's Name", "Exporter's Email (For Verification)", and "Exporter's Mobile" number.
- Specify the "Port of Loading" and select the "Port of Discharge" from the dropdown.
- Provide the "Registration Number of Exporter Issued by Authority of Exporting Country".
- Select the "Country of Exporter" and enter the "Exporter's Address".

Step 2: Provide PI/CI Information

- Select the "Country of Origin" from the dropdown.
- Enter the "PI/CI No" and the "PI/CI Date".
- Provide the "Objective" and the "Capacity".

Step 3: Add Products to the List

- To add items, click the "+ Add More" button.
- A pop-up window titled "Add New Product" will appear.
- In this window, enter the "Item Description" and the "Reference No/ Code No" of the product and the total "Quantity".
- If necessary, you can attach an "Additional Document" by clicking "Choose File".
- Click "Add" to include the product in the list. Repeat for each product.

Step 4: Save and Proceed

- Once all sections are complete and products are added, click the "Save and Next" button to proceed to the next stage of the application.

Phase 3: Documents

To complete the application, the customer must upload all "Required Documents". Please note: "The file must be in pdf, jpg, jpeg, png format. Maximum file size 2.5 megabytes." For each required document (e.g., "PI Attachment", "Artificial Insemination Certificate", "Work Order Attachment", etc.), click the "Upload" button next to its description. Tin/Bin Attachment, Trade License Attachment are auto attached from the profile. Once all necessary documents are uploaded, click "Next" to finalize this step.



Note: The file must be in .pdf, .jpg, .jpeg, .png format. Maximum file size 2.5 megabytes.

Required Documents

1. PI Attachment	Upload		5. Artificial Insemination Certificate	Upload
2. TIN Attachment	Upload	Attached	6. Work Order Attachment	Upload
3. BIN Attachment	Upload	Attached	7. Additional Attachment	Upload
4. Trade License Attachment	Upload	Attached		

[< Previous](#)
[Next >](#)

Application Preview

The user's application preview is available.

Application Details

Type	:	No Objection Certificate for Import of Veterinary Equipment
Applicant's Name	:	Safina Hamid
Applicant Mobile	:	01316901501
Applicant Email	:	cal@gmail.com
Applicant Address	:	Uttara, Dhaka
Applicant Address (Bangla)	:	উত্তরা, ঢাকা
Applicant NID	:	9766437665
Organization Name (Bangla)	:	ক্রাউন আগ্রো লিমিটেড

Address	:	Kotwali, Dhaka
Address (Bangla)	:	কোতোয়ালি, ঢাকা
Division	:	Dhaka
District	:	Dhaka
Upazila	:	Kotwali
Contact Person Name	:	Rakibul Islam
Contact Person Email	:	jolil@gmail.com
Contact Person Mobile	:	01852525452
Exporter's Name	:	Juliet Chapman
Exporter's Email	:	papypelyk@mailinator.com
Exporter's Mobile Number	:	Placeat officiis vo
Exporter Address	:	Aut et illum magna
Port of Loading	:	
Port of Discharge	:	4
Exporter Reg. No	:	Quia non inventore c
Product Country Of Origin	:	4
Product PI/CI No	:	Fugiat non itaque ne
PI/CI Date	:	2012-10-31
Country of Exporter	:	6
Objective	:	Qui praesentium pers
Capacity	:	Quis exercitation no
PI Attachment	:	Attachment
Work Order Attachment	:	Attachment
Veterinary/Health Certificate from Exporting Country	:	
Fit for Human Consumption/Veterinary Health Certificate/Sanitary Certificate (if Applicable)	:	
Biosecurity Approval from Concerned Authority	:	
CITES Certificate	:	
NOC from Bangladesh Forest Department (Optional)	:	
Halal Certificate Issued by Islamic Foundation, Bangladesh	:	
TIN Attachment	:	Attachment
BIN Attachment	:	Attachment
Additional Attachment	:	Attachment

Serial No.	Item Description	Reference No	Quantity	Attachment
1	three	132334	56	View File



Image

Signature

PI Attachment



Work Order Attachment



Final Submission

After entering accurate information in all three phases, the applicant can check the checkbox and click the **Submit** button to complete the application process. The status in the application table will update to **Submitted**. The user can view their application by clicking the **View** button.

☒ I hereby declare that all the information provided above is correct. I further declare that I will ensure the nutritional standards of animal feed are maintained in accordance with the ideal standards specified in the Fish Feed and Animal Feed Act, 2010, and the Animal Feed Rules, 2013. I will also comply with all relevant rules and regulations associated with this matter.

< Previous
> Submit

Application Submitted View Button

To view the details of a submitted application, the customer can locate the desired application in the list and then click the **"View"** button located in the **"Action"** column for that specific entry.

 Submit
105

 Processing
177

 Reject
5

 New Application

Per Page: 10

SL No	Title	Factory/ Warehouse/ Farm Name	Import Type	Date	Status	Action
1	No Objection Certificate for Import of Veterinary Equipment	Crown Agro Ltd 1	N/A	03-06-2025	Top Sheet	View
2	No Objection Certificate for Import of Veterinary Equipment	Crown Agro Ltd 1	N/A	03-06-2025	Submitted	View

NOC for Import of Animal Origin Product Application Process

Select NOC Type

To start an application, an applicant needs to navigate to the "Application for NOC" section. Within this section, they will find a dropdown menu labeled "Select NOC Type". From this menu, the customer should select "No Objection Certificate for Import of Animal Origin Product" to proceed with their application.

↑ Dashboard ▶ Application for No Objection Certificate (NOC)

Application for No Objection Certificate (NOC)

Select NOC Type *

No Objection Certificate for Import of Animal Origin Products

Next >

Phase 1: Applicant Information

Phase 1 is auto filled with all the information that is already provided in Profile.

No Objection Certificate for Import of Animal Origin Products

1

Applicant Information

2

Import Information

3

Documents

Owner Information

Applicant Name *

Safina Hamid

Applicant Name (Bangla) *

সাবিনা হামিদ

Email *

cal@gmail.com

Mobile Number *

01316901501

Applicant NID *

9766437665

Applicant Address *

Uttara, Dhaka

Applicant Address (English) *

উত্তরা, ঢাকা

Organization Information

Organization Name * Crown Agro Ltd 1		Organization Name (Bangla) * ক্রাউন আগ্রো লিমিটেড	
Contact Person Name * Rakibul Islam	Contact Person Mobile * 01852525452	Contact Person Email * jolil@gmail.com	
Division * Dhaka	District * Dhaka	Upazila * Kotwali	
Farm Address * Kotwali, Dhaka			
Farm Address (Bangla) * কোতোয়ালি, ঢাকা			

[Save and Next >](#)

Phase 2: Import Information

1 Applicant Information
2 Import Information
3 Documents

Exporter's Information

Exporter's Name * Exporter's Name Required	Exporter's Email (For Verification) *	Exporter's Mobile
Port of Loading *	Port of Discharge * Select Port	Registration Number of Exporter Issued by Authority of Exporting Country
Country of Exporter * Select Country	Exporter's Address *	

Step 1

PI/CI Information

Country of Origin *

Select Country ▼

PI/CI No *

PI/CI Date *

mm / dd / yyyy

Objective

Capacity

Product List

NO	PRODUCT PARTICULAR	SOURCE ANIMAL	QUANTITY	UNIT	COMMENTS	ATTACHMENT
< >						

+ Add More

Step 2

Veterinary Equipment



Product Particular *

Source Animal *

Quantity *

Select Unit

▼

Comments *

Additional Document (If Necessary)

Browse...

No file selected.

< Cancel

Add

Step 3

Here's a step-by-step process for completing the "Import Information" section:

Step 1: Fill in Exporter's Information

- Enter the "Exporter's Name", "Exporter's Email (For Verification)", and "Exporter's Mobile" number.
- Specify the "Port of Loading" and select the "Port of Discharge" from the dropdown.
- Provide the "Registration Number of Exporter Issued by Authority of Exporting Country".
- Select the "Country of Exporter" and enter the "Exporter's Address".

Step 2: Provide PI/CI Information

- Select the "Country of Origin" from the dropdown.
- Enter the "PI/CI No" and the "PI/CI Date".
- Provide the "Objective" and the "Capacity".

Step 3: Add Products to the List

- To add items, click the "+ Add More" button.
- A pop-up window titled "Add New Product" will appear.
- In this window, enter the "Product Particular", "Source Animal", the total "Quantity", "Unit" and "Comments".
- If necessary, you can attach an "Additional Document" by clicking "Choose File".
- Click "Add" to include the product in the list. Repeat for each product.

Step 4: Save and Proceed

- Once all sections are complete and products are added, click the "Save and Next" button to proceed to the next stage of the application.

Phase 3: Documents

To complete the application, the customer must upload all "Required Documents". Please note: "The file must be in pdf, jpg, jpeg, png format. Maximum file size 2.5 megabytes." For each required document (e.g., "PI Attachment", "CITES Certificate", etc.), click the "Upload" button next to its description. Tin/Bin Attachment, Trade License Attachment are auto attached from the profile. Once all necessary documents are uploaded, click "Next" to finalize this step.



Note: The file must be in .pdf, .jpg, .jpeg, .png format. Maximum file size 2.5 megabytes.

Required Documents

- | | | | | |
|---|------------------------|----------|--|------------------------|
| 1. PI Attachment | Upload | | 7. Biosecurity Approval from Concerned Authority | Upload |
| 2. TIN/Bin Attachment | Upload | Attached | 8. CITES Certificate | Upload |
| 3. Trade License Attachment | Upload | Attached | 9. NOC from Bangladesh Forest Department (Optional) | Upload |
| 4. Veterinary/Health Certificate from Exporting Country | Upload | | 10. Halal Certificate Issued by Islamic Foundation, Bangladesh | Upload |
| 5. Fit for Human Consumption/Veterinary Health Certificate/Sanitary Certificate (If Applicable) | Upload | | 11. Additional Attachment | Upload |
| 6. Work Order Attachment | Upload | | | |

[< Previous](#)
[Next >](#)

Application Preview

The user's application preview is available.

Application Details

Type	:	No Objection Certificate for Import of Animal Origin Products
Applicant's Name	:	Safina Hamid
Applicant Mobile	:	01316901501
Applicant Email	:	cal@gmail.com
Applicant Address	:	Uttara, Dhaka
Applicant Address (Bangla)	:	উত্তরা, ঢাকা
Applicant NID	:	9766437665
Organization Name (Bangla)	:	ক্রাউন আগ্রো লিমিটেড
Address	:	Kotwali, Dhaka
Address (Bangla)	:	কোতোয়ালি, ঢাকা
Division	:	Dhaka
District	:	Dhaka
Upazila	:	Kotwali
Contact Person Name	:	Rakibul Islam
Contact Person Email	:	jolil@gmail.com
Contact Person Mobile	:	01852525452
Exporter's Name	:	Quinn Alvarado
Exporter's Email	:	pyrecizo@mailinator.com
Exporter's Mobile Number	:	Quasi inventore iure
Exporter Address	:	Et aut at ullam opti
Port of Loading	:	
Port of Discharge	:	2
Exporter Reg. No	:	Modi tempor enim neq
Product Country Of Origin	:	5
Product PI/CI No	:	Doloribus magni exer
PI/CI Date	:	1975-10-06
Country of Exporter	:	3
Objective	:	Quae quae qui ipsa
Capacity	:	Ipsam cupidatat pers
PI Attachment	:	
Work Order Attachment	:	

Trade License	:	Attachment
TIN Attachment	:	Attachment
BIN Attachment	:	Attachment
Artificial Insemination Certificate	:	
Additional Attachment	:	

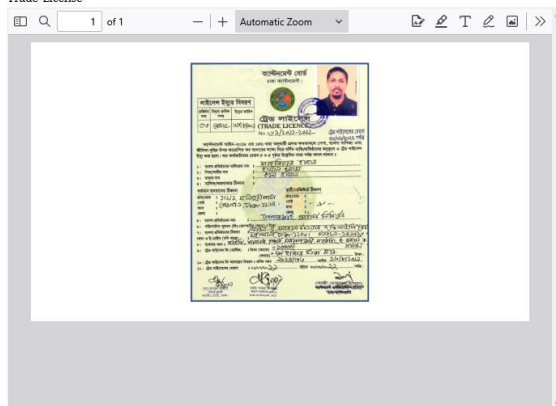
Serial No.	Product Particular	Source Animal	Quantity	Unit	Comments
1	XCB	VNBV	6567	ml	VBV



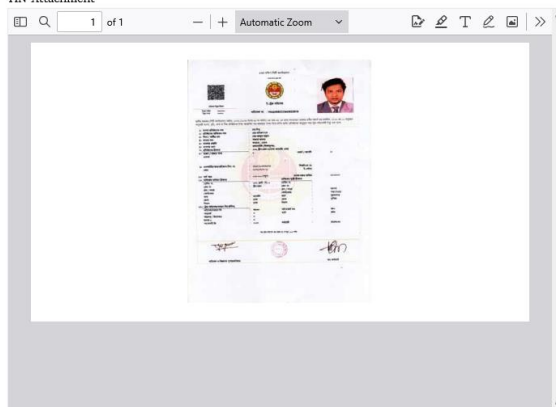
Image

Signature

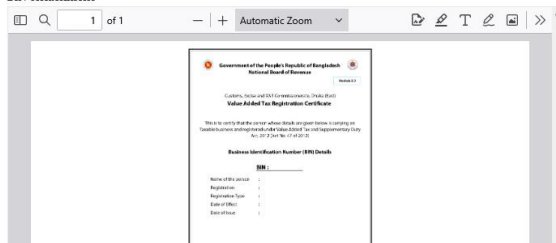
Trade License



TIN Attachment



BIN Attachment



Final Submission

After entering accurate information in all three phases, the applicant can check the checkbox and click the **Submit** button to complete the application process. The status in the application table will update to **Submitted**. The user can view their application by clicking the **View** button.

☒ I hereby declare that all the information provided above is correct. I further declare that I will ensure the nutritional standards of animal feed are maintained in accordance with the ideal standards specified in the Fish Feed and Animal Feed Act, 2010, and the Animal Feed Rules, 2013. I will also comply with all relevant rules and regulations associated with this matter.

< Previous
> Submit

Application Submitted View Button

To view the details of a submitted application, the customer can locate the desired application in the list and then click the **"View"** button located in the **"Action"** column for that specific entry.

Submit 106	Processing 177	Reject 5	New Application
---------------	-------------------	-------------	-----------------

SL No	Title	Factory/ Warehouse/ Farm Name	Import Type	Date	Status	Action
1	No Objection Certificate for Import of Animal Origin Products	Crown Agro Ltd 1	N/A	03-06-2025	Submitted	View

Incomplete Answering Process

If the DD identifies any discrepancies or missing information in the applicant's submission, the application is marked with an **Incomplete** status and sent back to the applicant for corrections.

SL No	Title	Factory/ Warehouse/ Farm Name	Import Type	Date	Status	Action
1	No Objection Certificate for Import of Veterinary Equipment	Crown Agro Ltd 1	N/A	03-06-2025	Top Sheet	View
2	No Objection Certificate for Import of Animal Origin Products	Crown Agro Ltd 1	N/A	03-06-2025	Incomplete	Incomplete View

By clicking on **Incomplete** button, the applicant is only permitted to modify the specific fields flagged by the DD as requiring correction. All other fields remain locked and cannot be edited.

Exporter's Information

Exporter's Name *

Rhett Upton

Exporter's Email (For Verification) *

your.email+fakedata98605@gmail.com

Provide correct email

Exporter's Mobile

District Integration Administrator

Once the Incomplete information is corrected, the applicant resubmits the application. Upon resubmission, the application's status updates to **Resubmitted**.

Rejection Process

When an application is rejected by the DD, the applicant can no longer use it for license issuance. The status of the application is updated to **Rejected**.

SL No	Title	Factory/ Warehouse/ Farm Name	Import Type	Date	Status	Action
21	No Objection Certificate for Import of Animal Origin Products	Crown Agro Ltd 1	N/A	03-06-2025	Submitted	View
22	No Objection Certificate for Import of Veterinary Equipment	Crown Agro Ltd 1	N/A	03-06-2025	Rejected	View

All NOC Menu

Applicants can view all details about an existing license by navigating to the **All NOC** menu available in the sidebar. This section provides comprehensive information on NOCs issued to the applicant.

Department of Livestock Services

675
বাংলা
Crown Agro Ltd 1 Company

- Dashboard
- Profile
- Factory/Warehouse Profile
- License
- Import Plan
- NOCs
 - Applications
 - All NOC
- Import Permit
- Farm Registration
- Usage Report
- Health Certificate

Dashboard > All NOCs

Active NOCs
Quarantine Application
Quarantine Application Archive
Quarantine Certificate
Suspend

SL No	Title	Certificate Reference No	Factory/ Warehouse/ Farm Name	License/ Farm Reg. No	Issue Date	Expiry Date	Action
1	No Objection Certificate for Import of Veterinary Equipment	23457	Crown Agro Ltd 1		03/06/2025	01/09/2025	Application Preview NOC Preview Amendment Application
2	No Objection Certificate for Import of Veterinary Equipment	963853	Crown Agro Ltd 1		03/06/2025	01/09/2025	Application Preview NOC Preview Amendment Application
3	No Objection Certificate for Import of Non-Domestic Animal	111-963855	Crown Agro Ltd 1		03/06/2025	01/09/2025	Application Preview NOC Preview Amendment Application

Active NOCs Tab

Active NOC tab shows the list of all NOCs that are already approved. The **Action** column includes the following features for the applicant:

- **Application Preview:** To view the details of the DOC application.
- **View NOC:** To view an active NOC.
- **Amendment Application:** To amend an NOC.

By clicking the **View NOC** button, the applicant is redirected to the **NOC**. There are **Print**, **Amendment**, **Time Extension** and **Pre-arrival Notification** button available at the bottom of the NOC page.

NOC: 3062025533457



Government of the People's Republic of
Bangladesh
Department of Livestock
Krishi Khamar Sarak, Farmgate, Dhaka-1215
www.dls.gov.bd



Certificate Reference No- 23457 Date : 03-06-2025

Subject : Regarding issuance of NOC for import of AI materials from Andorra.

Ref : As per application letter dated **03-06-2025** of **Crown Agro Ltd 1, Kotwali, Dhaka .**

With reference to the above-mentioned subject and source, it is hereby informed that the Department of Livestock Services has no objection to the importation of the following AI materials by **Crown Agro Ltd 1.**, as mentioned in Proforma Invoice No: **Fugiat non itaque ne** dated **31/10/2012** , subject to the following conditions and in compliance with the relevant government rules and regulations.

Importable Products:

Serial No.	Item Description	Reference No	Quantity	Unit
1	three	132334	56	

Conditions

- Under no circumstances shall used/second-hand veterinary equipment be imported.
- The imported veterinary equipment must not be used for any purpose other than for pet animals and livestock.
- After importation, arrangements must be made to present the imported veterinary equipment for on-site inspection by the undersigned or the representative of the undersigned.
- A comprehensive report on where the imported veterinary equipment is being used must be submitted to the Department of Livestock Services after importation.
- The rules and regulations issued by the Department of Livestock Services must be strictly followed.
- If any provision of the existing laws of the Government is violated, the NOC shall be considered null and void, any future application will be deemed ineligible for consideration, and necessary legal actions will be taken as per rules.
- All rules and regulations related to importation must be followed.
- The authority reserves the full right to suspend or cancel this approval at any time in the public interest.
- This clearance shall remain valid for 90 days from the date of issuance.

*Shakawat*

Date : 03-06-2025

(Dr. Shakawayet Hossain)

Deputy Director (Human Resource Development Section):

Department of Livestock Services

Bangladesh, Dhaka.

Tel: 01711136588

E-mail: training@dls.gov.bd

Copy sent for information and action:

1. Chairman, National Board of Revenue, Segunbagicha, Dhaka.
2. Director, Artificial Insemination and Grass Production, Savar, Headquarters, Department of Livestock Services, Dhaka.
3. Commissioner, Customs House, Hili Land Port, Hakimpur, Dinajpur.
4. Deputy Director, AI Laboratory, Savar, Dhaka.
5. Officer-in-Charge, Livestock Quarantine Station, Hili Land Port, Hakimpur, Dinajpur.
6. ICT Officer, ICT Section (with a request to publish on the DLS website).
7. Office Copy.

← Back

Print

Amendment

Time Extension

Pre-Arrival Notification

Amendment Process

By clicking the **Amendment** button, the applicant is redirected to the **Amendment application**. There are description box and document upload option available for the applicant to justify their amendment. There are **Previous** and **Submit** button available at the bottom of the page.

Amendment Application

Certificate Reference No: 423-353234567890-1428

Owner : Safina Hamid
Mobile : 01316901501

Farm Name : Shonali Farm
Address : xbvhm, Dhaka, Dhaka

Description

↩ ↪ Paragraph

B I
🔗 📷 📅

🗨️ 📺

⋮ ⋮ ⋮ ⋮

File name

Attachment

Browse... No file selected.

+

← Previous

Submit →

After submitting the Amendment Application, applicant can see the status of the application.

Amendment Application

Certificate Reference No: 423-353234567890-1428

Owner	: Safina Hamid	Farm Name	: Shonali Farm
Mobile	: 01316901501	Address	: xbvhm, Dhaka, Dhaka

Application No	Description	Status	Attachment
29	bkhbilbgycg jklgu	Pending	↓ Attachment

Time Extension Process

When **Applicants** need to extend their application time, they can do so by clicking the **Time Extension Application** button. This action directs them to a **Time Extension Page with Certificate Reference No**, which displays the factory and applicant's basic information.

On this page, **Applicants** can:

- Provide a reason for the time extension in a text field.
- Specify the number of days they wish to extend.
- Fill out additional required fields.

Once all necessary information are entered, users can click the **Submit** button to send their application request to the **Deputy Director (DD)** for review. The user is allowed to request a time extension at least once per application.

Time Extension

Certificate Reference No: 423-353234567890-1428

Owner	:	Safina Hamid	Farm Name	:	Shonali Farm
Mobile	:	01316901501	Address	:	xbvnm, Dhaka, Dhaka

Description

Extension Days

Proforma Invoice Attachment *

Browse... No file selected.

LC Attachment *

Browse... No file selected.

Bill of Lading Attachment

Browse... No file selected.

Packing List Attachment

Browse... No file selected.

Commercial Invoice Attachment

Browse... No file selected.

☒ IGM Attachment

☐ WAY Bill Attachment

☐ Truck Challan Attachment

☐ ASYCUDA attachment

IGM Attachment *

Browse... No file selected.

< Back

Submit >

After submitting the time extension form, the status will initially be marked as **Pending**, and the user will not be able to apply for another time extension until the status changes to **Reject**.

Time Extension

Certificate Reference No: 4567-9881

Owner : Rashad Kabir **Factory/Warehouse Name** : Dream71 Narail
Mobile : 01715091734 **Address** : H#1/2, Flat-G, Rd-09, Kallyanpur, Demra, Dhaka, Dhaka

SL No	Description	Request Days	Status
1	time extension	10	Pending

If the **Deputy Director (DD)** identifies an incomplete in the application and returns it to the applicant, the application's status will be updated to **Incomplete**. Along with this status, the reason for the incomplete will also be displayed, allowing the applicant to review and address the highlighted issues.

Time Extension

Letter no: 123457-123

Owner : Nubila **Factory/Warehouse Name** : Nubila Agro Ltd. Warehouse Savar
Mobile : 01316913110 **Address** : Savar, Dhaka, সাভার উপজেলা, ঢাকা, ঢাকা

SL No	Description	Request Days	Status
1	Extend for Time Extension	7	Shortfall  Reason

When there is a DD incomplete on the time extension form, the user can modify only the required documents based on DD's decisions, while other parts of the form remain non-changeable. After making the necessary modifications, the user clicks the Submit button to resubmit the form.

Time Extension

Certificate Reference No 4567-9881

Owner : Rashad Kabir
Mobile : 01715091734

Factory/ Warehouse Name : Dream71 Narail
Address : H#1/2, Flat-G, Rd-09, Kallyanpur, ডেমরা, ঢাকা, ঢাকা

Description
time extension

Extension Days
10

Proforma Invoice Attachment *

Browse... No file selected.

View File

LC Attachment *

Browse... No file selected.

View File

Bill of Lading Attachment *

Browse... No file selected.

View File

Packing List Attachment *

Browse... No file selected.

View File

Commercial Invoice Attachment *

Browse... No file selected.

View File

☐ IGM Attachment

☒ WAY Bill Attachment

☐ Truck Challan
Attachment

☐ ASYCUDA attachment

WAY Bill Attachment *

Browse... dummy_NID.pdf

View File

← Back

Submit →

If the DD approves the time extension form, the user's status will be shown as "**Approved.**" Once approved, the user cannot apply for another time extension for that application.

Time Extension

Certificate Reference No: 4567-9881

Owner : Rashad Kabir **Factory/ Warehouse Name** : Dream71 Narail
Mobile : 01715091734 **Address** : H#1/2, Flat-G, Rd-09, Kallyanpur, Demra, Dhaka, Dhaka

SL No	Description	Request Days	Status
1	time extension	10	Approved

Pre-Arrival Notification Process

Users can send the **Pre-Arrival** notification to the DD and Quarantine Officer and Risk Management by clicking the **Pre-Arrival Notification** button.

The user must **fill up** the required **attachment**, **select** the **Intended Use** and the **import product**, then click on the product checkbox and send the notification by clicking the **Send Notification** button.

Pre-Arrival Notification

Transportation Type *

Ship

Bill of Lading *

7788

Booking Parcel Number *

Way Bill Attachment *

Browse... No file selected.

Commercial Invoice No *

Commercial Invoice Date *

mm / dd / yyyy

Commercial Invoice Attachment *

Browse... No file selected.

Health Certificate/Veterinary Certificate(If Any)

Browse... No file selected.

Lab Test Report Certificate(If Any)

Browse... No file selected.

Compliance Related Certificate(If Any)

Browse... No file selected.

Estimated Arrival Date & Time *

mm / dd / yyyy, --:-- --

Intended Use *

☐ Breeding
☐ Rearing
☐ Human consumption
☐ Pet food
☐ Other

Type of Import Product *

☐ Living
☐ Non-living
☐ LMO
☐ GMO
☐ Culture
☐ Non-culture
☐ Processed
☐ Semi-processed
☐ Non-processed
☐ Other

Shipping Document (if any)

Browse... No file selected.

Packing List (if any)

Browse... No file selected.

No. of Items

0

LC Document (if any)

Browse... No file selected.

☐	Product Name	Product Description	PI/CI No & Date	Country of Origin	Pack Size	Quantity	Manufacturing Date	Expiry Date
☐	Dead animals (fish meal unfit for human consumers) HS Code : 0511.91.00	thyhyny	5676 28/03/2025	Andorra	58 pcs	56 ltr	mm / dd / yyyy	mm / dd / yyyy

Send Notification

Quarantine Application Process

When clicking on the **Send Notification** button the **Pre-Arrival Notification** button will be replaced by **Quarantine Application**.

Active NOCs Quarantine Application Quarantine Application Archive Quarantine Certificate Suspended								
SL No	Title	Certificate Reference No	Factory/ Warehouse/ Farm Name	License/ Farm Reg. No	Issue Date	Expiry Date	Action	
1	No Objection Certificate for Animal Nutrition, Vaccines and Medicines	4567-9882	Dream71 Poultry Agro	794	03/03/2025	01/06/2025	View NOC Amendment Application Time Extension Application Quarantine Application	

Then, the user can **click on the Quarantine Application** button to submit the **Quarantine Application** and ensure that all **required documents** are filled up. In the **product table**, the user can **decrease the quantity** if needed or cancel the product and then click on the **Submit** button to send the application.

1.1. Consignor:
Name: Alex
Address: Shiydgiufdi

1.2. Certificate Reference Number:
Date:

1.3. Veterinary Authority:
Livestock Quarantine Station,
Shah Amanat Airport, Chittagong

1.4. Consignee:
Name: Dream71 Poultry Agro
Address: Gazipur Sadar, Gazipur, Dhaka

1.5. Country of Origin:
Name: Andorra
ISO: AD

1.6. Zone or compartment of origin:

1.7. Country of Destination:
Name: Bangladesh
ISO: BD

1.8. Zone or Compartment Destination:

1.9. Place of Origin:
Name: Alex
Address: Shiydgiufdi

1.10. Place of Shipment: *

1.11. Date of Departure: *

1.12. Means of Transport: Ship
Identification:

1.13. Expected Border Post:

1.14. CITES Permit:

1.15. Description of Commodity: *

1.16. Commodity HS Code: *

1.17. Total Quantity:
1. 56 ltr

1.18. Permit/ N.O.C No-:
4567-9882; Date- 03-03-2025
Department of Livestock Services, Dhaka, Bangladesh.

1.19. Total Number of Packages:
1. 58 pcs

1.20. Identification of Container:

1.22. Commodities Intended for Use As: *

1.23. For Import or Admission: *

1.24. Identification of Commodities: *

Serial No.	Product Description	PI No. & Date	Country of Origin	Pack Size	Quantity
1	Dead animals (fish meal unfit for human consumers)	5676 28/03/2025	Andorra	58	pcs 56 ltr

Attachment

NOC Attached

Bill of Lading *
 No file selected.

Veterinary/ Sanitary Certificate *
 No file selected.

Others Document
 No file selected.